

Coast Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2510 Participation in Local Decision Making

Revision

References:

Education Code Section ~~70902(a)(1)~~, 70902(b)(7)

Title 5 Sections 53200 et seq. (Academic Senate), 51023.5 (Staff), and 51023.7 (Students)

~~Accrediting Commission for Community and Junior Colleges Accreditation Standards IV.A and IV.D.7~~

(See Administrative Procedure 2510)

~~The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board approval and administrative procedures for Chancellor action and Board ratification under which the District is governed and administered. The Board of Trustees has ultimate responsibility for educational quality, legal matters, and financial integrity. Indeed, it is the legal responsibility of the Board of Trustees to maintain, and govern the District and its Colleges. In executing that responsibility, the Board is committed to the principles of participatory decision-making.~~

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540 et seq.

Adopted March 21, 2012

Revised November 6, 2013

Revised DATE

**Coast Community College District
Administrative Procedure
Chapter 2
Board of Trustees**

AP 2510 Participation in Local Decision Making

Revision

References:

Education Code Section 70902(b)(7);
Title 5 Sections 53200 et seq. (Academic Senate), 51023.5 (Staff), and 51023.7
(Students);
Accreditation Standards [IV.A](#) and [IV.D.7](#)

The Board is committed to its obligation to ensure that appropriate members of the District participate in developing policies for Board action and administrative procedures for Chancellor and Board action under which the District is governed and administered.

Except for unforeseeable emergency situations, the Board shall not take any action on matters subject to this ~~policy-procedure~~ until the appropriate constituent group or groups have been provided the opportunity to participate.

~~Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540 et seq.~~

Each of the following shall participate as required by law in the decision-making processes of the District:

Academic Senate(s) (Title 5 Sections 53200-53206)

The Board of Trustees ~~of the Coast Community College District~~, or such representatives as it may designate, will rely primarily upon the advice and judgment of the Academic Senate(s) in developing policies involving the following academic and professional matters:

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
5. Standards or policies regarding student preparation and success
4. Educational program development
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review.

On these matters, when the Board elects to rely primarily upon the advice and judgment of the Academic Senate, the recommendation of the Academic Senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.

The Board of Trustees of the Coast Community College District, or such representatives as it may designate, will reach mutual agreement with the representatives to the Academic Senate in developing policies regarding the following academic and professional matters:

3. Grading policies
6. District and College governance structures, as related to faculty roles
10. Processes for institutional planning and budget development
- +1. Other academic and professional matters as mutually agreed upon.

In instances where the Board of Trustees and the Academic Senate(s) cannot reach mutual agreement, existing policy and administrative procedure shall remain in effect unless continuing with such policy and administrative procedure exposes the District to legal liability or causes substantial fiscal hardship. -In cases where there is no existing policy or administrative procedure, or in cases where the exposure to legal liability or substantial fiscal hardship requires existing policy or administrative procedure to be changed, the Board of Trustees may act, after a good faith effort to reach agreement, but only for compelling legal, fiscal, or organizational reasons.

An Academic Senate may assume such responsibilities and perform such functions as may be delegated to it by the Board of Trustees or its designee. -The appointment of faculty members to serve on college committees shall be made, after consultation with the Chancellor or designee, by the Academic Senate.

Administrative Retreat Rights. The Board of Trustees, in making its determination, is to rely primarily on the advice and judgment of the Academic Senates to determine the minimum qualifications of an administrator seeking faculty status. -These procedures are to be mutually agreed upon between the Board of Trustees and the Academic Senates.

Curriculum Committee. The composition of the Curriculum Committee is to be established through mutual agreement between the Academic Senate and management.

Equivalencies. Equivalencies to minimum qualifications process, criteria, and standards are to be agreed upon by the Board of Trustees or designee and the Academic Senates.

Faculty Hiring. Faculty hiring criteria, policies, and procedures are to be agreed upon by the Board of Trustees or designee and the Academic Senates.

Staff, Administrators, Managers, and Confidential Employees (Title 5 Section 51023.5)

Staff, administrators, managers and confidential employees shall be provided with opportunities to participate effectively in the formulation and development of policies and procedures that have a significant effect on them. The opinions and recommendations of the Coast Federation of Classified Employees, the OCC Classified Senate, the GWC Classified Connection, the Coastline Classified Senate, the District Classified Council, the Coast-District Managers' Association, and the Association of Confidential Employees will be given every reasonable consideration.

Students (Title 5 Section 51023.7)

The Associated Students shall be given an opportunity to participate effectively in the formulation and development of district policies and procedures that have a significant effect on students, as defined by law. –The recommendations and positions of the Associated Students will be given every reasonable consideration. –The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

Policies and procedures that have or will have a “significant effect on students” include those dealing with the following areas:

1. Grading
2. Codes of student conduct
3. Student discipline
4. Curriculum development
5. Courses or programs to be initiated or discontinued
6. Institutional planning and budget development
7. Student preparation and success
8. Student services planning and development
9. Student fees
10. Participation on hiring committees
11. Any other district and college policy, procedure, or related matter that the Board determines will have a significant effect on students

The Board also shall give reasonable consideration to the recommendations and positions developed by students regarding District and College policies pertaining to the hiring and evaluation of faculty, administration, and classified staff.

Ratified November 6, 2013

Ratified DATE